PATIENT INFORMATION

*(This information is necessary for our files and will be considered **CONFIDENTIAL**)*

Date

Patient's Name _____ (LAST / FIRST / INITIAL) Age ____ Patient's Birthday _____ ❑ Male ❑ Female

If patient is a minor, give name of parent or legal guardian _____ Relationship _____

Residence Address _____ (STREET / CITY / ZIP) For how long? _____ ❑ Own ❑ Rent

Patient is: ❑ Married ❑ Single ❑ Divorced ❑ Separated ❑ Widowed ❑ Minor Email _____

Driver's License No. _____ Social Security No. _____ Res. Phone ( ) _____

Bank _____ Account No. _____ How long? _____ Cell Phone ( ) _____

Employed by _____ How long? _____ Occupation _____

Business Address _____ (STREET / CITY / ZIP) Bus. Phone ( ) _____

Spouse's Name _____ Driver's License No. _____ Soc. Sec. No. _____

Employed by _____ How long? _____ Occupation _____

Business Address _____ (STREET / CITY / ZIP) Bus. Phone ( ) _____

Name of nearest relative not living with you _____ Relationship _____

Complete Address _____ (STREET / CITY / ZIP) Res. Phone ( ) _____

❑ I have no physician

Name of Physician _____ (ADDRESS / CITY) ( ) (TELEPHONE)

Former Dentist _____ (ADDRESS / CITY) ( ) (TELEPHONE)

Why are you changing dentists? _____

Purpose of Appointment _____ Do you wish to speak to the doctor privately? ❑ Yes ❑ No

Is this office visit for Emergency Dental Care? ❑ Yes ❑ No If yes, explain: _____

School Children Attend _____ Whom may we thank for referring you? _____

FINANCIAL INFORMATION

Person responsible for this account _____ Relationship _____ ( ) (TELEPHONE)

Address _____ (STREET / CITY / ZIP) ( ) (CELL PHONE)

PREFERENCE OF PAYMENT: ❑ Cash on day of treatment ❑ Visa No. _____ (EXPIRATION DATE)

❑ State Aid No. _____ ❑ Mastercard No. _____ (EXPIRATION DATE)

Name of insurance company (primary insurance) _____

INSURED PERSON'S NAME _____ BIRTHDATE _____ RELATIONSHIP _____ SOCIAL SECURITY NO. _____

NAME OF GROUP DENTAL PLAN _____ GROUP NO. _____ PLAN NO. _____ NAME OF UNION _____ LOCAL _____

Name of insurance company (secondary insurance) _____

INSURED PERSON'S NAME _____ BIRTHDATE _____ RELATIONSHIP _____ SOCIAL SECURITY NO. _____

NAME OF GROUP DENTAL PLAN _____ GROUP NO. _____ PLAN NO. _____ NAME OF UNION _____ LOCAL _____

TERMS & CONDITIONS

As a condition of treatment by this office, I understand financial arrangements must be made in advance. The practice depends upon reimbursement from the patients for the costs incurred in their care and financial responsibility on the part of each patient must be determined before treatment.

All emergency dental services, or any dental service performed without prior financial arrangements, must be paid for in cash at the time services are performed.

I understand that dental services furnished to me are charged directly to me and that I am personally responsible for payment of all dental services. If I carry insurance, I understand that this office will help prepare my insurance forms to assist in making collections from insurance companies and will credit such collections to my account. However, this dental office cannot render services on the assumption that charges will be paid by an insurance company.

Assignment of Insurance: I hereby authorize my insurance company to pay directly to my dentist benefits accruing to me under my policy.

A service charge of $1\frac{1}{2}\%$ per month (18% per annum) (but in no event more than the maximum rate permissible under state law) will be charged on the unpaid principal balance on all accounts not paid within 60 days of treatment date.

I understand that the fee estimate listed for this dental case can only be extended for a period of six months from the date of the patient's examination.

In consideration of the professional services rendered to me, or at my request, by the Doctor and/or his staff, I agree to pay, therefore, the reasonable value of said services to said Doctor, or his assignee, at the time said services are rendered, or within five (5) days of billing if credit shall be extended. I further agree that the reasonable value of said services shall be billed unless objected to by me, in writing, within the time for payment thereof. Additionally, I agree that a waiver for any breach of any term or condition hereunder shall not constitute a waiver of any further term or condition. I further agree that in the event that either this office or I institute any legal proceedings with respect to amounts owed by me for services rendered, the prevailing party in such proceedings shall be entitled to recover all costs incurred including reasonable attorney's and/or collection fees.

I grant my permission to you, or your assigns, to telephone me at home or at my work to discuss matters related to this form.

I have read the above conditions of treatment and agree to their content:

Signed _____ Date _____

HEALTH QUESTIONNAIRE

These questions are for your benefit and assure that treatment will take into consideration your past and present health status.
Some questions may seem unrelated to your dental condition, but they are all associated with proper oral health care.

Please answer each question. Check the appropriate box and/or circle **Yes** or **No** where applicable. Example: Are you alive? ..... (Yes) No

MEDICAL HISTORY

1. Are you in good health? ..... Yes No
2. Date of last physical examination
3. Are you now under the care of a physician? ..... Yes No
   If so, what is the condition being treated?
4. Have you ever had any serious illness or operation? ..... Yes No
   If so, what illness or operation?
5. Have you ever been hospitalized? ..... Yes No
   If so, what was the problem?
6. Are you taking any ❑ medications, ❑ drugs or ❑ herbs? ..... Yes No
   If so, what? What dosage?
7. Are you using any recreational drugs (marijuana, cocaine, etc.)? ❑ Yes ❑ No If so, what?
8. Have you ever been premedicated with antibiotics for your dental treatment? ..... Yes No
9. Are you sensitive or allergic to any drugs or materials? ❑ Penicillin; ❑ Tetracycline; ❑ Sulfa Drugs; ❑ Aspirin; ❑ Codeine; ❑ Latex; ❑ Other ..... Yes No
   If Other, what drugs?
10. Do you have or have you had any of the following: (Please circle '**Y**' for Yes or '**N**' for No - answer all conditions):

Y N Anemia	Y N Implant (s)	Y N Head Injuries	Y N Drug Addiction	Y N Blood Transfusion	Y N Excessive Bleeding	Y N Osteoporosis
Y N Herpes	Y N Headaches	Y N Heart Failure	Y N Kidney Disease	Y N Joint Replacement	Y N Mitral Valve Prolapse	Y N X-Ray or Cobalt Treatment
Y N Stroke	Y N Glaucoma	Y N Scarlet Fever	Y N Chemotherapy	Y N Nervous Disorders	Y N High Blood Pressure	Y N Radiation Treatment of any kind
Y N Ulcers	Y N Tonsillitis	Y N Sinus Trouble	Y N Stomach Ulcers	Y N Tumors or Growths	Y N HIV Related Complex	Y N Venereal Disease (Syphilis, Gonorrhea)
Y N Diabetes	Y N Hemophilia	Y N Heart Murmur	Y N Angina Pectoris	Y N Allergies or Hives	Y N Respiratory Disease	Y N Acquired Immune Deficiency Syndrome (AIDS)
Y N Arthritis	Y N Cold Sores	Y N Liver Disease	Y N Mental Disorder	Y N Pain in Jaw Joints	Y N Epilepsy or Seizures	Y N TMJ (Temporomandibular Joint) Disorder
Y N Asthma	Y N Emphysema	Y N Blood Disease	Y N Thyroid Disease	Y N Artificial Prosthesis	Y N Psychiatric Treatment	Y N Sleep Apnea
Y N Cancer	Y N Rheumatism	Y N Heart Ailments	Y N Fainting Spells	Y N Sickle Cell Disease	Y N Hepatitis or Jaundice	Y N Snoring
Y N Seizures	Y N Chicken Pox	Y N Heart Attack	Y N Rheumatic Fever	Y N Cortisone Medicine	Y N Difficulty Swallowing	Y N Other
Y N Hay Fever	Y N Bruise Easily	Y N Cerebral Palsy	Y N Tuberculosis (T.B.)	Y N Allergies to Metals	Y N Congenital Heart Lesions	

11. Do you have any disease, condition or problem not listed that you think we should know about? ..... Yes No
    If so, what?
12. Do you wear a cardiac pacemaker, or have you had heart surgery? ..... Yes No
13. Do you smoke? If yes, how much? ❑ Cigarettes ❑ Cigars ❑ Packs per day ..... Yes No
14. Have you ever taken the drugs ❑ Fen-Phen, ❑ Redux or any ❑ diet drugs? ..... Yes No
15. (Women) Are you pregnant? If so how many months? Yes No
16. (Women) Do you have any problems associated with your menstrual period? Yes No
17. (Women) Do you take any birth control medication or hormones? ..... Yes No

DENTAL HISTORY

1. Have you ever had a local anesthetic (Novocaine, etc.)? ..... Yes No
2. Have you ever had any unfavorable reaction from a local anesthetic? ..... Yes No
3. Have you had any serious trouble associated with any previous dental treatment? ..... Yes No
   If so, explain?
4. How long since your last full mouth X-Rays? ____ Weeks ____ Months ____ Years
5. How long since your last dental treatment? ____ Weeks ____ Months ____ Years
6. Does dental treatment make you nervous? ❑ Slightly ❑ Moderately ❑ Extremely? ..... Yes No
7. Would you desire to be pre-sedated? ..... Yes No

❑ I hereby acknowledge I have received a copy of this practice's **NOTICE OF PRIVACY PRACTICES**. I further understand that the practice will offer me updates to this NOTICE OF PRIVACY PRACTICES should it be amended, modified, or changes in any way. ❑ Patient refused / was unable to sign because _____.

❑ I have received a copy of the **Dental Materials Fact Sheet** as required by law.

To the best of my knowledge, all of the preceding answers are true and correct. If I ever have any change in my health or if my medications change, I will, without fail, inform the doctor at my next appointment.

Reviewed by _____ Lic. # _____ Date _____

A Date _____ Signature _____

B UPDATE — Since your last visit A:

1. Have you seen a medical doctor? ..... Yes No
2. Have you had a change in your medication? ..... Yes No
3. Have you had a change in your medical condition or had surgery? ..... Yes No

Please note changes in health since last visit. If no changes, please write "None"

Date _____ Signature _____

C UPDATE — Since your last visit B:

1. Have you seen a medical doctor? ..... Yes No
2. Have you had a change in your medication? ..... Yes No
3. Have you had a change in your medical condition or had surgery? ..... Yes No

Please note changes in health since last visit. If no changes, please write "None"

Date _____ Signature _____

REVIEWED BY	DO NOT WRITE IN THIS SPACE			
A		A	B	C
DATE	DATE			
B	B.P.	/	/	/
DATE	PULSE			
C	TEMP			
DATE	BY			

HEALTH QUESTIONNAIRE MUST BE CONTINUALLY UPDATED!

CONSENT FOR TREATMENT: I hereby grant authority to the dentist(s) in charge of the care of the patient whose name appears on this Health History form, to administer such anesthetics, analgesics, sedatives, nitrous oxide sedation and intravenous sedation; and to perform such operations as may be deemed necessary or advisable in the diagnosis and treatment of this patient. I have been informed of all possible complications of the procedures, anesthetics and/or drugs.

All services are rendered and accepted under the terms and conditions printed on the reverse hereof:

Authorization must be signed by the patient, or by the nearest relative in the case of a minor or when the patient is physically or mentally incompetent.

Signed: _____ **Date:** _____ **Relationship to Patient** _____

FINANCIAL POLICY

Thank you for choosing us as you Quality Dental Care provider. We are committed to your successful treatment. The following is a statement of our Financial Policy which we require you to read and sign prior to any treatment. This will enable treatment to progress efficiently.

PAYMENT IS DUE AT TIME OF SERVICE
We accept Visa, MasterCard, Discover, American Express, cash, check and ATM debit cards and all healthcare spending account cards.

Regarding Insurance:
We accept assignment of insurance benefits after your second visit. However, we do require your estimated Co-Pay of the bill to be paid at the time of service. The balance is your responsibility, whether your insurance company pays or not. Our insurance policy is 60 days for payment from insurance company. Please be aware that some services provided may not be a covered benefit. It is the patients responsibility for payment at time of service for non-covered procedures.

Our practice is committed to providing the best treatment for our patients and we charge what is Usual and Customary for our area.

You are responsible for payment regardless of any insurance company's arbitrary determination of usual and customary rates.

If your dental work, exceeds S2000.00 a deposit of 50% is required on the start of treatment.

We will collect a co-pay for all routine work (cleanings ,fillings, etc.) as the work is done.

Ultimately it is the patient's responsibility to keep track of the dental benefits for coverage.

Policy regarding minor patients:
The adult accompanying a minor and the parents (or Guardians of the minor) are responsible for full payment. For unaccompanied minors, we appreciate parent, legal guardians sending a check along for dental services, or credit card. A credit card can be kept on file for services to be charged at time of service.

CANCELLATION POLICY

Reserving time for you is something that we take very seriously. We carefully plan our schedule with the goal of minimizing waiting time and maximizing the level of attention and service you receive at every appointment. We respectfully request that you do the same for us. We require 48 hours' notice for all appointment changes. Failure to give proper notice could result in a broken appointment fee. Broken appointment fees for Hygienists are $85/per missed appointment and $150/per hour with doctor. Thank you and we look forward to working with you!

Signed: _____ Date:_____